

Risk Assessment Form  
**YOUR BUSINESS NAME**  
 For Face Painting Services

Event Name: \_\_\_\_\_ Date: \_\_\_\_\_

Contact for Event & telephone/mobile numbers: \_\_\_\_\_

Emergency Contacts for location/security: \_\_\_\_\_

Do all staff working know where the exits and washrooms are?      YES    NO

Have emergency procedures for venue been explained?              YES    NO

Insurance and Public Liability Cover in place?                        YES    NO

CRB provided for all artists working the event?                        YES    NO

All products and equipment are suitable and meant for their  
intended use?    YES    NO

Are photographs permitted?    YES    NO

If yes, are release forms available for consent?                        YES    NO

Have I provided consent for others to take photos?                        YES    NO

<b>Risk Involved</b>	<b>Action Taken to Avoid Risk</b>	<b>Action Taken if Risk Cannot be Avoided</b>
Gazebo – possible collapse/ blow over or away  Gazebo sandbags – fall	Gazebo is secured to ground with tent pegs, sandbags or gazebo weights.  Make sure sandbags are tucked neatly against the gazebo leg or use gazebo weights.	In extremely high winds, gazebo will not be erected.  Block access to the general public
Blocking exits or traffic flow	Ensure that area where work area is to be set-up is not blocking any emergency exits or traffic patterns.	Ask to be moved to a better spot to ensure emergency exits are accessible.
Paint brush in eye	Do not allow people to crowd the face painter.  Place hand on client’s head lightly or place under chin	

	<p>to feel for early movement to allow some time to move the brush out of the way.</p> <p>Wriggling children or persons with exhibiting muscle control difficulties or involuntary movements should not be painted near the eye area with a brush if it is possible that they will move when being painted.</p>	<p>Do not paint anyone that will be at risk or shouldn't be painted.</p>
Water slipping hazard	<p>Ensure that any liquids are cleaned up immediately if spilled. Water to be used is kept in closed containers until required and waste water is placed into suitable containers out of reach of accidental knock over.</p>	
Allergic reaction to paints	<p>Disclaimer to be prominently displayed.</p> <p>Inform the Person, Parent or Guardian of the Health and Safety Disclaimer in place regarding allergies - point out the disclaimer for them to read</p> <p>Ask all persons or their parents or guardians to sign the consent form and tick the box if the person is likely to be allergic before starting.</p> <p>If box is ticked, offer a skin test consisting of a small spot of paint applied with a sponge or brush on the inner elbow and after 30 minutes to an hour if no reaction has occurred then go ahead and paint.</p>	<p>Without a signature refuse to paint the person.</p> <p>If allergic reaction occurs wash with water and seek medical advice. In the event of an anaphylactic shock call 911/999 and place in the recovery position.</p>
Contamination of products	<p>Ensure that health and</p>	<p>If product has been</p>

<p>and equipment by workers or customers</p>	<p>safety standards and practises are explained to all staff – one sponge per person, change water, clean brushed, do not touch a “used” sponge or brush to products, etc.</p> <p>Working set-up should keep products and equipment out of reach of the public to reduce exposure to risk. Do not allow other people to handle products and equipment.</p>	<p>compromised, put away to be cleaned (if possible) after the event. If not useable throw away.</p> <p>If equipment has been compromised, put away for cleaning later per usual methods.</p> <p>Arrange work set-up to restrict access as much as possible – arrange chair(s) to encourage people to queue opposite your work station.</p>
<p>Contagious or obvious condition, illness or wounds</p>	<p>If person appears to be ill, has an obvious skin condition or open sores/wounds DO NOT PAINT.</p>	<p>Do not paint anyone who is or could be contagious.</p> <p>Always use one sponge per person and never add to the same sponge from the paint.</p> <p>Always change water after every face and rinse brushes well.</p>
<p>Chair tipping (face painting chair only).</p>	<p>Hold the chair steady when persons are being seated and getting out of chair in order to avoid a tip forward or backwards. For small children the artist or parent will help into the chair and for the more capable they can climb in with help</p> <p>Ensure chair back is solid to prevent small persons from sliding out the back. A cushion may be useful to keep small people forward in the chair for their comfort and the artist’s.</p>	<p>Either paint with the person standing or use a smaller chair.</p> <p>Ask parent to place their arm along the child’s back to keep them sitting up and prevent sliding back.</p>
<p>Lifting children into face painting chair</p>	<p>Do not lift anyone.</p> <p>Have the parent lift any</p>	<p>Work seated using two chairs with person seated facing you, or have the</p>

	<p>child who is unable to get in the chair themselves.</p> <p>Provide a solid stable stool to assist small people to climb into the chair.</p>	<p>child stand in front of you.</p>
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